



**OFFICE OF THE DMO(MS)-CUM-SUPERINTENDENT  
CITY HOSPITAL, BERHAMPUR**  
AT/PO: BERHAMPUR, GANJAM, STATE: ODISHA, PIN-760001  
Phone No. - 0680-2224499 E Mail: [bchnrhm1@gmail.com](mailto:bchnrhm1@gmail.com)



Berhampur Dated 20/01/2025

Letter No. 897

To,

The Regional Officer,  
State Pollution Control Board,  
Berhampur, Ganjam, Odisha.

Sub: - Submission of BMW Annual report for the year -2024 of City Hospital, Berhampur, DHH, Ganjam.

Madam/Sir,

With reference to subject cited above, the undersign submitting herewith the annual report of Bio Medical waste management of City Hospital, DHH, Ganjam for the period from 01.01.2024 to 31.12.2024 in the prescribed format (Form -IV) as per mandate of Bio Medical Waste Management Rule 2016 of State pollution Control Board.

Yours Faithfully,

  
DMO (MS) cum Superintendant  
City Hospital, Berhampur, Ganjam  
Berhampur Dated 20/01/2025

Memo No. 898

Copy submitted to the DPHO, Ganjam for favor of kind information and necessary action.

  
DMO (MS) cum Superintendant  
City Hospital, Berhampur, Ganjam

Memo No. 899

Copy submitted to the CDM & PHO Ganjam for favor of kind information and necessary action.

  
DMO (MS) cum Superintendant  
City Hospital, Berhampur, Ganjam

Memo No. 900

Copy submitted to the Director Public Health, Odisha, Bhubaneswar for favor of kind information.

  
DMO (MS) cum Superintendant  
City Hospital, Berhampur, Ganjam

**Form – IV**  
**(See rule 13)**  
**ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1	Particulars of the Occupier	:	
	(i) Name of the authorized person (occupier or : operator of facility)	:	Dr Biswambar Behera
	(ii) Name of HCF or CBMWTF	:	City Hospital, DHH, Berhampur, Ganjam
	(iii) Address for Correspondence	:	City Hospital, DHH, Berhampur, Ganjam
	(iv) Address of Facility	:	Near Gate Bazar, Main Road, Berhampur, Ganjam
	(v) Tel. No, Fax. No	:	0680-2224409
	(vi) E-mail ID	:	Bchnrh1@gmail.com
	(vii) URL of Website	:	-
	(viii) GPS coordinates of HCF or CBMWTF	:	-
	(ix) Ownership of HCF or CBMWTF	:	(State Government or Private or Semi Govt. or any other)
	(x). Status of Authorization under the Bio-Medical Waste (Management and Handling) Rules	:	Authorization No.:535 ..... ..... ..... Valid up to 31.03.2026
	(xi). Status of Consents under Water Act and Air Act	:	Valid up to: Applied
2	Type of Health Care Facility	:	
	(i) Bedded Hospital	:	No. of Beds: 137
	(ii) Non-bedded hospital  Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	
	(iii) License number and its date of expiry	:	
3	Details of CBMWTF	:	
	(i) Number of health care facilities covered by CBMWTF	:	1
	(ii) No. of Beds covered by CBMWTF	:	137
	(iii) Installed treatment and disposal capacity of CBMWTF;	:	_____ Kg / day
	(iv) Quantity of bio medical waste treated or disposed by CBMWTF	:	_____ Kg / day
4	Quantity of waste generated or disposed in Kg per Annum (on monthly average basis)	:	<i>Yellow Category: 108.66KG</i> <i>Red Category: 134.57KG</i> <i>White: 6.37 KG</i> <i>Blue Category: 67.85 KG</i> <i>General Solid Waste: 472.91 KG</i>
5	Details of the Storage, Treatment, Transportation, Processing and Disposal Facility	:	
	(i) Details of the on-site storage	:	Size:

	facility		Capacity: Provision of on-site storage : (Cold storage or any other provision)					
			Type of treatment equipment	No of Units	Capacity Kg/day	Quantity Treated or disposed in kg per annum		
(ii) Disposal facilities			Incinerators					
			Plasma					
			Pyrolysis					
			Autoclaves					
			Microwave					
			Hydro clave					
			Shredder					
			Needle tip cutter or destroyer					
			Sharps					
			Encapsulation or concrete pit					
			Deep burial pits					
			Chemical disinfection:					
(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in Kg per annum		:	Any other treatment equipment:					
			Red Category (like plastic, glass, etc.)					
(iv) No. of Vehicles used for collection and transportation of biomedical waste		:	1					
			(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum		Quantity Generated	Where disposed		
(vi) Name of the Common Bio- Medical Waste Treatment Facility Operator through which wastes are disposed of					Incineration			
					Ash			
					ETP Sludge			
(vii) List of member HCl not handed Over bio-medical waste.					M/s Mediaid Marketing Services, Plot no. 3/445.IRC Village, Nayapalli, Bhubaneswar.			
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period				Yes			

7	Details trainings conducted on BMW		
	(i) Number of trainings conducted on BMW Management		5
	(ii) Number of personnel trained		182
	(iii) Number of personnel trained at the time of induction		
	(iv) Number of personnel not undergone any training so far		
	(v) Whether standard manual for training is available?		Yes
8	Details of the accident occurred during the year		
	(i) Number of Accidents occurred		NIL
	(ii) Number of persons affected		
	(iii) Remedial Action taken (Please attach details if any)		
	(iv) Any Fatality occurred, details		
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not meet the standards?		
	Details of Continuous online emission monitoring systems installed		
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		
12	Any other relevant information		(Air Pollution Control Devices attached with the Incinerator)

Certified that the above report is for the period from Date: 01.01.2024 to 31.12.2024

*rec  
20.2.25  
Dr Biswambor Behera*

Name and Signature of the Head of the Institution  
 District Medical Officer  
 (Medical Services)-Cum-Superintendent  
 City Hospital (DHH), Berhampur, Ganjam

Date: 20/02/2025

Place: City Hospital, Berhampur, Ganjam

## **PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR**

**Venue: DMO (MS) cum Superintendent's office chamber**

**Date: 24.01.2024**

The DQT meeting of City Hospital, Berhampur was held on dated 24.01.2024 at 1 PM under the chairmanship of Dr. Biswambar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at his office chamber. All the DQT members and Infection Control & BMW committee members were present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sir discussed previous meeting proceeding.

### **Quality Assurance**

- **KPI:** The BOR for the month of December-2024 was 76.02 % and the lowest performance indicator was discussed to increase like the major surgeries in night, bed occupancy rate and the major indicator of Labour room is Partograph rate which was 98% in the month of December 2023.
- There are 411 payments done to the beneficiaries drop back facility for woman in the month of December 2023.
- **Patient satisfaction Survey Index:** The committee reviewed collection of patient OPD/IPD feedback format. The score for the month of Dec-2023 OPD was 4.2 % and IPD was 3.9 % and discussed about the lowest performing attribute in the meeting. The committee was informed that no grievance has reported in the month of Dec 2023.

### **Kayakalp:**

- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the cleaning supervisors also instructed to follow and maintain the document as per NIRMAL guideline.
- **Laundry Service:** The committee also review the activities of mechanized Laundry service. The supervisor instructed to supply of bed sheets in time to every department and maintain proper infection control procedure during cleaning of Linen and also bed sheets.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of December 2023 was excellent and also verified the EQAS report which has been received.

### **Biomedical Waste Management:**

- The committee review the activities for the month of Dec 2023 of out sourcing agency i.e. M/s Mediaid Marketing Service who engaged for management of BMW at City Hospital.

- It is instructed to all Nursing officers in charges to ensure Display of signage with proper placement of bins & hub cutters in the nursing station for BMW Management and scissor for mutilation of infected plastic before putting in red bin. BMW nursing officer in charge instructed to monitor strictly on daily basis BMW segregation protocol.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The BMW I/C along with Hospital Manager supervise the activity regularly and verify the log book.

**Infection control:**

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection in time.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the Report to Hospital Manager. And on the basis of reports further training of the staffs will be planned accordingly.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, Pathology and Dressing rooms. The Culture surveillance report for the period Dec 2023 was good.
- The water quality test report for the month of Dec 2023 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

At last vote of thanks was given by Hospital manager to the chair and participants and the meeting was ended.

  
 DMO (MS) cum Superintendent  
 City Hospital, Berhampur

## **PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR**

**Venue: DMO (MS) cum Superintendent's office chamber**

**Date: 29.05.2024**

The DQT meeting of City Hospital, Berhampur was held on dated 29.05.2024 at 12.30 PM under the chairmanship of Dr. Biswambar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at his office chamber. All the DQT members and Infection Control & BMW committee members were present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sir discussed previous meeting proceeding.

### **Quality Assurance**

- **KPI:** The BOR for the month of April-2024 was 50% and the lowest performance indicator was discussed to increase like the major surgeries in night, bed occupancy rate and the major indicator of Labour room is Partograph rate which was 94.62% in the month of April-2024.
- There are 293 payments done to the beneficiaries drop back facility for woman in the month of April-2024.
- **Patient satisfaction Survey Index:** The committee reviewed collection of patient OPD/IPD feedback format. The score for the month of April-2024 OPD was 4.23 % and IPD was 4.18% and discussed about the lowest performing attribute in the meeting. The committee was informed that no grievance has reported in the month of April-2024.

### **Kayakalp:**

- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the cleaning supervisors also instructed to follow and maintain the document as per NIRMAL guideline.
- **Laundry Service:** The committee also review the activities of mechanized Laundry service. The supervisor instructed to supply of bed sheets in time to every department and maintain proper infection control procedure during cleaning of Linen and also bed sheets.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of April-2024 was excellent and also verified the EQAS report which has been received.

### **NQAS:**

- The committee was informed that, regarding NQAS certification process there is need of formation of Quality circle Team in each department, those departments are selected for certification process. In this context, it is decided to form department wise quality circle team order nominated by the DQT committee.

**EDL:**

- Regarding availability of medicines under Essential Drug List is to be circulated among the doctors. The committee has given responsibility to the Sub store Pharmacist to appraise and distribute the list of Drug.

**Biomedical Waste Management:**

- The committee review the activities for the month of April-2024 of out sourcing agency i.e. M/s Mediaid Marketing Service who engaged for management of BMW at City Hospital.
- The Nursing Officer In charge ensure bar-coding of Biomedical waste from each department and weight the department wise generated BMW before handing over to out sourcing agency.
- It is instructed to all Nursing officers in charges to ensure Display of signage with proper placement of bins & hub cutters in the nursing station for BMW Management and scissor for mutilation of infected plastic before putting in red bin. BMW nursing officer in charge instructed to monitor strictly on daily basis BMW segregation protocol.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The BMW I/C along with Hospital Manager supervise the activity regularly and verify the log book.

**Infection control:**

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection in time.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the Report to Hospital Manager. And on the basis of reports further training of the staffs will be planned accordingly.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, Pathology and Dressing rooms. The Culture surveillance report for the period April-2024 was good.
- The water quality test report for the month of April-2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

Al last vote of thanks was given by Hospital manager to the chair and participants and the meeting was ended.

  
DMO (MS) cum Superintendent  
City Hospital, Berhampur

## PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR

**Venue: DMO (MS) cum Superintendent's office chamber**

**Date: 26.06.2024**

The DQT meeting of City Hospital, Berhampur was held on dated 26.06.2024 at 5.00 PM under the chairmanship of Dr. Biswamber Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at his office chamber. All the DQT members and infection &BMW committee members are present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sir discussed previous meeting proceeding.

### Quality Assurance

- **KPI:** The BOR for the month of June-2024 was 51.53% and the lowest performance indicator was discussed like to increase the major surgeries in night, bed occupancy rate in EYE, Medicine, Paediatric, Surgery and SNCU department.
- The committee informed that the Partograph rate was 95.58% in the month of June-2024.
- **Patient satisfaction Survey Index:** the committee reviewed collection of patient OPD/IPD feedback though improved still needs improvement. The previous month OPD score was 4.16% and IPD was 4.20% and discussed about the lowest performing attribute in the meeting.
- There are 508 numbers payment done to the beneficiaries drop back facility for women in the month of June-2024.
- **Cleaning, Sanitation & Hygiene:** the committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the Cleaning Supervisors also instructed to follow and to maintain the document as per NIRMAL guideline.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** the committee was informed that the result of Biochemistry report for the month of June-2024 was excellent also verify the EQAS report which has been received.

### Muskan and NQAS:

- **Issues on the less BOR in Paediatric ward and SNCU:** the Paediatric consultant expressed his issues regarding low occupancy in the Paediatric ward and SNCU, as he said, he is the only one medical officer who managing Paediatric OPD, NRC, SNCU and Paediatric ward single handily and it is too difficult for him to increase the Occupancy in Paediatric ward,

After vivid discussion the committee was suggested to engage 2 nos. LTRMO specific for Paediatric ward, SNCU to manage all indoor paediatric emergencies round the clock. But the Paediatric consultant not accepted the suggestion, as he replied that, he is not relying on the medical officers because they are not trained to manage neonates and paediatric cases.

- **Follow-up Patient:** The DEO engaged at SNCU and the Nursing officer in charge SNCU was instructed to record the patient follow up data regularly without fail.
- The committee was informed by the Paediatric consultant, that there is no pulse oxy meter available at new born care corner in OT in this context, the nursing officer in charge OT was directed to indent from sub store and placed at NBCU in OT.

- The committee showed its concern regarding strictly restricted the out pocket expenditure in every indoor departments, in this context it is directed to all department HODs and in charges (Nursing & Paramedical) to follow it strictly.
- The committee was informed that the NQAS outcome indicator of Radiology, PPC and Pharmacy department not submitted, in this context the committee instructed to in charges of above department to submit within 7 days.

#### Biomedical Waste Management:

- The committee review the activities of out sourcing agency i.e. Mediaid Marketing Service who engaged for management of BMW at City Hospital.
- It is instructed to all nursing officer in charges to bar-cording and updating the record on daily basis of the biomedical wastes generated at every departments.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The BMW I/C along with Hospital Manager supervise the activity regularly and verify the log book.
- The committee directed to the nursing officer in charge BMW to inspect the BMW waste bin of each department and submit the assessment report to the Hospital Manager.

#### Infection control:

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection in time.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staff's were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the report to Hospital Manager. And on the basis of reports further training of the staffs will be planned accordingly.
- The committee was instructed to all staff of OT including Doctors and Nursing officers to strictly adherence the OT Uniform during the surgery.
- The water quality test report for the month of June-2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

At last vote of thanks was given by Hospital manager to the chair and participants and the meeting was ended.

*30.6.24.*  
DMO (MS) cum Superintendent  
City Hospital, Berhampur

## PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR

**Venue:** New IPD Conference Hall, City Hospital, Berhampur

**Date: 28.08.2024 at 6 PM**

The DQT meeting of City Hospital, Berhampur was held on dated 28.08.2024 at 6.00 PM under the chairmanship of Dr. Biswamber Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at New IPD Conference Hall. All the DQT members and infection & BMW committee members are present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sum Superintendent discussed regarding compliance of previous meeting proceedings.

### Quality Assurance

- **Patient satisfaction Survey Index:** The committee reviewed collection of patient OPD/IPD feedback for the month of July 2024 though improved still needs improvement. The OPD score was 4.2% and IPD was 4.25% and discussed about the lowest performing attribute in the meeting.
- The committee was informed that the drop back facility for pregnant woman for the month of July was 595, after discussion regarding JSY & drop back the committee instructed to ADEO to reconcile the details & submit the status in the next meeting.
- The committee was informed that no Grievance has reported in the month of July 2024.
- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the Cleaning Supervisors also instructed to follow and to maintain the document as per NIRMAL guideline.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of July 2024 was excellent & also verified the EQAS report which has been received.
- **Bed Occupancy Rate:** The BOR for the month of July 2024 was 54.46 %, in comparison to the last month it was increased.
- **Logistics & Consumables:** The Nursing Officers Incharges were reported that there is no required logistics in the OPD & IPD Nursing stations, so DMO (MS) cum Superintendent instructed the officers to submit the requirements within 15 days for procurement.

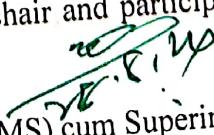
### Biomedical Waste Management:

- The annual Health check-up & vaccination status submitted by all the staffs have been submitted to the DPH, Odisha, it has been observed that most of the Doctors & some others have not submitted the report. She is also instructed to do the vaccination of newly joined staffs.
- The Infection Control Nursing Officers I/c is asked to inspect all the departments & submit the requirements to the store within 15 days for procurement.
- The barcoding for generation of waste in different departments has been started. It must be ensured by the Infection Control Nursing Officers I/c for regular updation.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The Infection Control Nursing Officers I/c along with Hospital Manager supervise the activity regularly and verify the log book.
- The committee directed to the nursing officer in charge BMW to inspect the BMW waste bin of each department and submit the assessment report to the Hospital Manager.

### Infection control:

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection in time.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the report to Hospital Manager.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, SNCU, Pathology and Dressing rooms. The Culture surveillance report for the period July 2024 was good.
- The water quality test report for the month of July 2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

At last the vote of thanks was given by Hospital Manager to the chair and participants and the meeting was ended.

  
DMO (MS) cum Superintendent  
City Hospital, Berhampur

## PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR

**Venue:** New IPD Conference Hall, City Hospital, Berhampur

**Date: 25.09.2024 at 6 PM**

The DQT meeting of City Hospital, Berhampur was held on dated 25.05.2024 at 6 PM under the chairmanship of Dr. Biswambhar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at New IPD Conference Hall. All the DQT members and infection & BMW committee members are present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sum Superintendent discussed regarding compliance of previous meeting proceedings.

### Quality Assurance

- **Patient satisfaction Survey Index:** The committee reviewed patient OPD/IPD feedback for the month of August 2024. The OPD score was 4.17% and IPD was 4.18% and discussed about the lowest performing attribute in the meeting.
- The committee was informed that the drop back facility for pregnant woman for the month of August 2024 was 223, after discussion regarding JSY & drop back the ADEO started reconciliation of the back log details.
- The committee was informed that no Grievance has reported in the month of August 2024.
- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the Cleaning Supervisors also instructed to follow and to maintain the document as per NIRMAL guideline.
- **Security Service:** The committee also reviewed the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of August 2024 was excellent & also verified the EQAS report which has been received.
- **Bed Occupancy Rate:** The BOR for the month of August 2024 was 57.33 %, in comparison to the last month it was increased.
- **Logistics & Consumables:** As per the requisition received from the Nursing Officers regarding required logistics, sub store pharmacist has compiled the sheet & submitted to DMO (MS) & it was decided to print the forms & registers within 15 days.

### Biomedical Waste Management:

The barcoding for generation of waste in different departments is continued. It must be ensured by the Infection Control Nursing Officers I/c for regular updation.

- Again the committee directed to the Departmental Nursing Officer in charges to maintain segregation protocol of BMW at different generation points and ensure the sub ordinate staffs are doing properly. The Infection Control Nursing Officers I/c along with Hospital Manager supervise the activity regularly and verify the log book.
- The committee directed to the nursing officer in charge BMW to inspect the BMW waste bin of each department and submit the assessment report to the Hospital Manager.

### Infection control:

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to maintain disinfection & sterilization protocols.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the report to Hospital Manager.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, SNCU, Pathology and Dressing rooms. The Culture surveillance report for the period August 2024 was good.
- The water quality test report for the month of August 2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

At last the vote of thanks was given by Hospital Manager to the chair and participants and the meeting was ended.

*40*  
25-9-24  
DMO (MS) cum Superintendent  
City Hospital, Berhampur

## **PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR**

**Venue:** New IPD Conference Hall, City Hospital, Berhampur

**Date: 30.10.2024 at 5 PM**

The DQT meeting of City Hospital, Berhampur for the month of October 2024 was held on dated 30.10.2024 at 5 PM under the chairmanship of Dr. Biswambhar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at New IPD Conference Hall. All the DQT members and infection & BMW committee members are present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sum Superintendent discussed regarding compliance of previous meeting proceedings.

### **Quality Assurance**

- **Patient satisfaction Survey Index:** The committee reviewed patient OPD/IPD feedback for the month of September 2024. The OPD score was 4.25% and IPD was 4.22% and discussed about the lowest performing attribute in the meeting.
- The committee was informed that the drop back facility for pregnant woman for the month of September 2024 was 180, after discussion regarding JSY & drop back it was decided that, the ADEO to submit the clear picture of backlog in proper format and the Help Desk Manager to ask the beneficiaries through telephone call for submission of vouchers.
- The committee was informed that no Grievance has reported in the month of September 2024.
- The committee decided to conduct a “CME on Use of Anti Rabies Vaccine” on next Wednesday i.e on dt. 06.11.2024.
- The committee decided to conduct the Refresher Training on BMW management & infection prevention & control Practices by end of November 2024.
- The committee also recommended completing the training on Revised Checklist for kayakalp for all staffs of City Hospital, Berhampur by end of November 2024.
- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings.
- Regular monitoring by using ward and toilets check lists, the Cleaning Supervisors also instructed to follow and to maintain the document as per NIRMAL guideline.

- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly especially in parking of vehicles.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of September 2024 was excellent & also verified the EQAS report which has been received.
- **Bed Occupancy Rate:** The BOR for the month of September 2024 was 48.61 %, in comparison to the last month it was decreased and DMO (MS) cum Superintendent instructed to the Specialists In charge to increase the Occupancy.

#### **Biomedical Waste Management:**

- The barcoding for generation of waste in different departments is continuing under the supervision of Infection Control Nursing Officers I/c.

#### **Infection control:**

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection if any.
- The hand hygiene audit and infection control audit reports were verified by the committee, the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the report to Hospital Manager.
- The committee analyzed the reports of microbiological surveillance on all OT, PPC, Labour Room, SNCU, Pathology and Dressing rooms. The Culture surveillance report for the period September 2024 was good.
- The water quality test report for the month of September 2024 was good as per microbiological test report.

At last the vote of thanks was given by Hospital Manager to the chair and participants and the meeting was ended.

  
20/10/24  
DMO (MS) cum Superintendent  
City Hospital, Berhampur

## PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR

**Venue: New IPD Conference Hall, Date: 27.11.2024**

The DQT meeting of City Hospital, Berhampur was held on dated 27.11.2024.2024 at 5 PM under the chairmanship of Dr. Biswambar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at his office chamber. All the DQT members and Infection Control & BMW committee members were present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sir discussed previous meeting proceeding.

### **Quality Assurance:**

- The BOR for the month of October-2024 was 46.62% which was decreased as compared to the previous month. The lowest performance indicator was also discussed to increase like the major surgeries in night, bed occupancy rate and the major indicator of Labour room is Partograph rate which was 74.81% in the month of October -2024.
- Patient satisfaction Survey Index: The committee reviewed collection of patient OPD/IPD feedback format. The score for the month of October -2024 OPD was 4.27 % and IPD was 4.33% and discussed about the lowest performing attribute in the meeting. The committee was informed that no grievance has reported in the month of Oct. 2024.

### **Kayakalp:**

- **Cleaning, Sanitation & Hygiene:**
  - The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, regarding complain for shortage of material issue has been raised, the Housekeeping supervisors are here by instructed to maintain the stock with maintaining the document as per NIRMAL guideline.
- **Laundry Service:** The committee also review the activities of mechanized Laundry service. The supervisor instructed to supply of bed sheets in time to every department and maintain proper infection control procedure during cleaning of Linen and also bed sheets.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of October 2024 was excellent and also verified the EQAS report which has been received.
- Regarding availability of medicines under Essential Drug List is to be circulated among the doctors. The committee has given responsibility to the Sub store Pharmacist to appraise and distribute the list of Drug.

### Biomedical Waste Management:

- The committee review the activities for the month of October-2024 of out sourcing agency i.e. M/s Mediaid Marketing Service who engaged for management of BMW at City Hospital.
- The Nursing Officer In charge ensure bar-coding of Biomedical waste from each department and weight the department wise generated BMW before handing over to out sourcing agency.
- It is instructed to all Nursing officers in charges to ensure Display of signage with proper placement of bins & hub cutters in the nursing station for BMW Management and scissor for mutilation of infected plastic before putting in red bin. BMW nursing officer in charge instructed to monitor strictly on daily basis BMW segregation protocol.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The BMW I/C along with Hospital Manager supervise the activity regularly and verify the log book.

### Infection control:

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report surgical site infection in time.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the Report to Hospital Manager. And on the basis of reports further training of the staffs will be planned accordingly.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, Pathology and Dressing rooms. The Culture surveillance report for the period October-2024 was satisfactory.
- The water quality test report for the month of October -2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

Al last vote of thanks was given by Hospital Manager to the chair and participants and the meeting was ended.

eeb  
28.11.24.

DMO (MS) cum Superintendent  
City Hospital, Berhampur

## **PROCEEDING OF DQT MEETING OF CITY HOSPITAL BERHAMPUR**

**Venue: New IPD Conference Hall, Date: 26.12.2024**

The DQT meeting of City Hospital, Berhampur was held on dated 26.12.2024 at 5 PM under the chairmanship of Dr. Biswambar Behera DMO (MS) cum Superintendent, City Hospital, Berhampur, Ganjam at New IPD Conference Hall. All the DQT members and Infection Control & BMW committee members were present in the meeting.

The meeting was conducted to review the progress of ongoing activities, Bio Medical Waste (BMW) management status, issues on Infection control management and other quality assurance related issues. A detail discussion was made to strengthen the activities and key gaps of each department. At first DMO (MS) sir discussed previous meeting proceeding.

### **Quality Assurance/KPI:**

- The BOR for the month of November-2024 was 56.57% which has been increased as compared to last month. The lowest performance indicator was discussed to increase like the major surgeries in night and the major indicator of Labour room is Partograph rate which was 77 % in the month of November -2024.
- This has also reported that the no. of LAMA case in the hospital was 16 which was highest comparison to previous months, so all the Nursing officers I/c are here by directed to review the status of their patients health care delivery in wards. The Help Desk volunteer is also directed to collect the feedback meticulously.
- This is information of the committee that the Mera Aaspatal score for the month was 42 % only, the figure could not be accepted in any condition, so the Help Desk Manager & Volunteers are here by warned to improve or else stringent action will be initiated.
- There are 226 payments done to the beneficiaries drop back facility for woman in the month of November 2024.
- As of now there are some data's could not be captured like Reg. to drug time, Total no of commodities stock out, Antibiotic Prescribed & Prescription Audit, the Help Desk Manager & Pharmacy Officer I/c are here by directed to start recording of the data & report compliance from December 2024 onwards.
- Patient satisfaction Survey Index: The committee reviewed collection of patient OPD/IPD feedback format. The score for the month of November -2024 OPD was 4.21 % and IPD was 4.18% and discussed about the lowest performing attribute in the meeting.
- It has also reported that the referral cases are increasing so it was decided to conduct referral audit, the Pharmacy Officer I/c are here by directed to conduct the audit in consultation with General OPD I/c.

The committee was informed that no grievance has reported in the month of Nov. 2024.

### **Kayakalp:**

- **Cleaning, Sanitation & Hygiene:** The committee showed its concern regarding regular cleaning of wards, Toilets and Hospital soundings. Regular monitoring by using ward and toilets check lists, the cleaning supervisors also instructed to follow and maintain the document as per NIRMAL guideline.
- **Laundry Service:** The committee also review the activities of mechanized Laundry service. The supervisor instructed to supply of bed sheets in time to every department and maintain proper infection control procedure during cleaning of Linen and also bed sheets.
  - It has been observed that the colour coded bed sheets are not supplied to the Psychiatry department, the DMO (MS) cum Superintendent directed the supervisor of the agency to supply the bed sheets immediately.
- **Security Service:** The committee also review the activities of Security services, and suggest strengthening the services of security guards during the duty. The Security Supervisors also instructed to monitor the activities strictly.
- **EQAS:** The committee was informed that the result of Biochemistry report for the month of November -2024 was excellent and also verified the EQAS report which has been received.

### **Biomedical Waste Management:**

- The committee review the activities for the month of November -2024 of out sourcing agency i.e. M/s Mediaid Marketing Service who engaged for management of BMW at City Hospital.
- The Nursing Officer In charge ensure bar-coding of Biomedical waste from each department and weight the department wise generated BMW before handing over to out sourcing agency.
- It is instructed to all Nursing officers in charges to ensure Display of signage with proper placement of bins & hub cutters in the nursing station for BMW Management and scissor for mutilation of infected plastic before putting in red bin. BMW nursing officer in charge instructed to monitor strictly on daily basis BMW segregation protocol.
- Again the committee directed to the Departmental Nursing Officer in charges to maintain proper segregation of BMW at different point of generation and ensure the sub ordinate staffs are doing properly. The BMW I/C along with Hospital Manager supervise the activity regularly and verify the log book.

## Infection control:

- The committee review the infection control activities of City Hospital, also it is instructed to all nursing officer in charges to report below items in monthly basis
  - Reporting of Surgical Site Infections.
  - Device related HAI.
  - Blood related and Respiratory Tract HAI.
- The hand hygiene audit and infection control audit reports were verified by the committee, some of staffs were needs to improvement, so that the committee instructed to nursing officer in charge infection control to conduct the audit regularly and submit the Report to Hospital Manager. And on the basis of reports further training of the staffs will be planned accordingly.
- The committee appraises to conduct microbiological surveillance on all OT, PPC, Labour Room, Pathology and Dressing rooms. The Culture surveillance report for the period November -2024 was good.
- The water quality test report for the month of November -2024 was good as per microbiological test report.
- Also the committee instructed to the Microbiologist to monitor the activity strictly and submit the report in time.

At last vote of thanks was given by Hospital Manager to the chair and participants and the meeting was ended.

*xx  
23.12.24.*  
DMO (MS) cum Superintendent  
City Hospital, Berhampur